2026 – 2027



GARDEN GUILD OF WINNETKA

WINNETKA, IL 60093

Organized April 1941

Admitted to the Garden Club of America February 1949

NOTE FROM THE PRESIDENT

Greetings Garden Guild Members,

Even during the quiet months when we weren't officially in session, our members stayed active. Volunteers rolled up their sleeves to clear weeds and dig out *Rudbeckia* at the Butterfly Garden, book lovers gathered to discuss "*The Tree Collectors"*, Amy Stewart's book on the passion for trees, and our planters at City Hall received their summer care. A wonderful group traveled to the Lake Geneva Flower Show, where our members brought home ribbons across both the floral design and horticulture divisions. And keep those cameras handy: the Photography Committee began planning a spring photo show celebrating ***"Chicago, My Kind of Town."***

Now that September is here, our Program Committee has assembled an outstanding lineup of horticulturists, floral designers, gardeners, and even a James Beard Award winning chef. April is presented in memory of longtime member Janet Meakin Poor, whose lifelong devotion to plant diversity and conservation continues to inspire us. Mark your calendars for ***"Petals and Pours"***, our 2026 Benefit, an evening of cocktails and appetizers at a beautiful lakefront home to support our philanthropy and education endeavors. This year also brings two meaningful community efforts taking shape: the club is looking forward to helping create a wreath honoring the cenotaph monument's 100th anniversary at the Memorial Day observance, with our Civic and Workshop Committees helping bring the idea to life, and we've pledged our support toward a mural along the Green Bay Trail led by a local charity. Our photographers will unveil their Chicago inspired images this spring!

Please help us welcome our two new Provisional members this year, joining last year's three new Active members. A friendly hello and a few minutes of conversation can make all the difference in helping someone feel at home.

Here's to another year of connection, fundraising, growth, and purpose, carried forward through everything we learn and give back. I can't wait to see what we accomplish.

Warmly,
Darla Hovden
President

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GARDEN GUILD OF WINNETKA OFFICERS 2026 – 2027

President	Darla Hovden
Vice President	Deirdre Campbell
Treasurer	Melissa Corley
Administrator	Paula Danoff
Corresponding Secretary	Lynne Frank
Membership Chair	Mary Griffin
Nominating Chair	Kate Van Vlack
Program Chairs & Committee	Sara Dahlstrom - *Chair*
	Cristina Riordan
	Jennifer Martay
	Christine Tremper
Recording Secretaries	Karen Essig - *Chair*
	Anne Frank
Awards	Barbara Kehoe
	Margaret Harmann
Benefit	Karen Vorwald - *Chair*
	Paula Danoff
Butterfly Garden	Meg O'Gara - *Chair*
	Karen Skinner
	Colleen Roberts
	Karen Essig
	Kate Hagenah
	Kathy Storm
	Pam Benz - *Consultant*
Civic/Community Outreach	MJ Foley
	Diane Melio
	Katie Hazelwood
	Leslie Graham
	Meg Moudy
	Mary Hill - *Consultant*
Conservation/NAL	Suzanne Canfield - *Chair*
	Christine Tremper
	Susan Snyder
	Debbie Ross

Floral Design	Rita Lashmet
	Suzanne Danilek
	Glo Rolighed
	Katie Glover
Garden History & Design	Barbara Kehoe
	Deirdre Von Moltke
Historian	TBD
Horticulture	Kelly Conway
	Kate Hagenah
	PK Wilson
	Ashley Danis
	Deirdre Franklin
	Dora Aalbregtse - *Consultant*
Hospitality	Diane Melio
	Katie Stevens
	Christine Fussell
	Raheela Anwar
	Dana Marzione
Judging	Debbie Ross
Philanthropy/Scholarship	Deirdre von Moltke
	Barbara Kehoe
	Lynne Frank
	Anne Frank
Photography	Cassie Buccellato
	Susu Block
	Debbie Ross - *Consultant*
Provisional Course	Bridget Lewis
	Chrissy Pelleriti
	Diane Melio - *Consultant*
Visiting Gardens	Linda Martin
Website/Tech Support	Kate Van Vlack
Workshops	Jennie Soudan
	Lisa Johnson
	Melinda Baldwin
	Amy Swartchild
Yearbook/Directory	Colleen Roberts

GARDEN GUILD OF WINNETKA DATES AND EVENTS - PROGRAMS

September General Meeting

"Gardening for Birds, Butterflies, and Bees"
September 9, 2026
Location: Home of Lynn Frank
Address: 693 Walden Road, Winnetka, IL 60093
9:00 A.M. Coffee; 9:30 A.M. Meeting

Esteemed horticulturist and garden writer, Ms. Koziol, will share the plight of pollinators and nectar-feeding insects and their reliance mainly on native plants for survival and reproduction. We will explore recommended pollinator-attracting plants for Midwest gardens, including native and nonnative cultivars, and nectar-rich varieties.

NOTE: All members are encouraged to bring a horticulture cut/s from your garden in a glass bottle with wedging.

October The Benefit

"Petals & Pours"
October 15, 2026
Location: Home of Christine Fussell
Address: 1035 Sheridan Road, Winnetka, IL
5:00 P.M. – 7:00 PM

Please join us for an evening of cocktails and appetizers at Christine Fussell's beautiful lakefront home to benefit our club's philanthropy and education programs. A floral demonstration by Eileen Weber of Lake Forest Flowers will provide inspiration to prepare for the holidays. Valet Parking will be provided.

November General Meeting

"Seasonal Floral Artistry with Cornelia McNamara"
November 18, 2026
Location: Rosewood Beach Interactive Center
Address: 883 Sheridan Rd., Highland Park, IL
9:30 A.M. Coffee; 10:00 A.M. Meeting

Cornelia McNamara, founder of Cornelia McNamara Flowers, is a Chicago-based floral designer known for her opulent, nature-inspired style, featured in Vogue, Martha Stewart Weddings, and Traditional Home. Trained at the School of the Art Institute of Chicago and with New York event designer Avi Adler, Cornelia blends world-class floral artistry with a commitment to sustainability through Chicago Farm Flowers, her urban flower farm. She has lectured, taught, and designed across the U.S. and internationally, with recent work extending to London and the RHS Chelsea Flower Show.

December General Meeting

*"**Holiday Celebration and Tea**"*
December 2, 2026
Location: Sunset Ridge Country Club
Address: 2100 Sunset Rd., Northfield, IL
1:00 P.M. - 3:00 P.M.

Join us as we celebrate the holiday season at our festive, annual Holiday Tea.

January General Meeting

"The Healing Powers of Gardening"
January 20, 2027
Location: Hadley
Address: 700 Elm St., Winnetka, IL
9:00 A.M. Coffee; 9:30 A.M. Meeting

Discover how thoughtfully designed indoor and outdoor green spaces can become restorative environments that promote health, resilience, and well-being. Kelly Warnick, HTR, JD, a Registered Horticultural Therapist and founder of Horticulture 4 Health, will share the research, real-world examples, and practical design strategies behind the healing power of gardens.

February General Meeting

"The Beauty & Benefits of Lavender"
February 17, 2027
Location: Home of Diane Melio
Address: 155 Chestnut St., Winnetka, IL
9:00 A.M. Coffee; 9:30 A.M. Meeting

Explore the beauty and benefits of lavender with Sarah Ingram, an organic lavender farmer. Sarah will share her expertise on growing, harvesting, and caring for lavender, along with creative ways to use lavender essential oils to support relaxation, focus, and overall wellness

March General Meeting

"A Taste of Spring with Chef Gale Gand"
March 17, 2027
Location: Home of Melissa Corley
Address: 659 Locust St., Winnetka, IL
9:00 A.M. Coffee; 9:30 A.M. Meeting

Chef Gale Gand is a James Beard Award-winning chef, cookbook author and teacher well known for her delicious contemporary American cuisine. Gale will be cooking, providing kitchen tips and techniques, and offering samples of a delicious early spring menu.

April General Meeting

"Artful Landscapes: Designing with Beauty, Purpose, and Ecology"
April 14, 2027
Location: Kenilworth Club Recreation Center
Address: 410 Kenilworth Ave., Kenilworth, IL
9:00 A.M. Coffee; 9:30 A.M. Meeting

Julie Sajtar is a Principal at Hoerr Schaudt and a Professional Landscape Architect whose work is deeply shaped by her background in the fine arts. Guided by the belief that planting design should be both artful and purposeful, Julie will offer an inspiring perspective on how landscapes can connect human experience, ecological function, and enduring beauty.

May General Meeting

"Behind the Greenhouse Doors"
May 19, 2027
Location The Organic Gardener
Address: 2929 MacArthur Blvd, Northbrook, IL 60062
9:00 A.M. Coffee; 9:30 A.M. Meeting

Join us for a special visit to The Organic Gardener's greenhouse as spring gardens come into full bloom. A leader in sustainable landscaping and garden design on the North Shore, The Organic Gardener will offer a behind-the-scenes look at their growing process and share inspiration for the gardening season ahead.

June Annual Meeting

"Summer Soire"
June 16, 2027
Location: Wilmette Harbor Club
Address: 20 Harbor Dr., Wilmette, IL
5:30 P.M. - 7:30 P.M.

Join us for cocktails, hors d'oeuvres, and awards as we wrap up our 2026-2027 Club year. We will welcome our new members, introduce our new Officers and Committee Chairs, and toast the Club's accomplishments.

Other Spring Highlights

Spring Photography Show "Chicago, My Kind of Town" Date: TBD

The four classes will include:

1) An image celebrating wild outdoor spaces in the Chicago area. Color.

2) An architectural image taken from an unusual perspective. Monochrome.

3) A close-up of a native Illinois plant. Color.

4) An image celebrating iconic Chicago food which can include people, not children. Color.

Some ideas for venues include Lincoln Park, Botanic Garden, butterfly garden, downtown buildings, train stations, your own gardens, lakefront

Memorial Day celebration: GGW will present a wreath at the Village Green cenotaph ceremony (Monday, May 31, 2027), marking the monument's 100th anniversary.

GARDEN GUILD OF WINNETKA 2026 – 2027 BOARD MEETINGS

9:30 to 10:30 A.M. via Zoom

September 2, 2026	February 3, 2027
October 7, 2026	March 3, 2027
November 4, 2026	April 7, 2027
No December meeting	May 5, 2027
January 6, 2027	June 2, 2027

Officers and Committee Chairs, or a designated Committee member, are encouraged to attend all Board meetings. All members are welcome to attend.

GARDEN GUILD OF WINNETKA 2026 – 2027 DUES

Active Membership	$250
Sustaining Membership	$250
Non-Resident Membership	$180
Provisional Membership	$275

GARDEN CLUB OF AMERICA (GCA) CONFERENCES 2026 - 2027

Shirley Meneice Horticulture Conference San Marino, California

October 19 – 22, 2026

(Club Delegate – Colleen Roberts)

Conservation Study Conference Virtual*

Tuesday, November 3, 2026

Photography Conference Virtual*

Thursday, February 4, 2027

Floral Design Conference Virtual*

Tuesday, February 9, 2027

National Affairs & Legislation (NAL) Washington, D.C.

March 14-17, 2027

(Club Delegate - Cristina Riordan)

GCA Annual Meeting – Brandywine Blooms Wilmington, DE

April 19-21, 2027

Darla Hovden (President) and Deirdre Campbell (Vice President)

*****All Garden Club of America members are invited to attend virtual conferences and meetings. Your invitation to register will arrive via email from the GCA before each event

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H: 847-784-8477, M: 847-361-5283

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Amy Swartchild. *A-2025*
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T

Christine Tremper, MD. *A-2018*
2831 Sheridan Place
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V

Kate Van Vlack (Philip, IV). *A-2014*
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Deirdre von Moltke (Kurt). *A-2021*
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W

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979 Oak Street
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Julie Winship (Roger). S-2003
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PROVISIONALS

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Kathryn Sheridan. P 2026
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A- Active Member
S - Sustaining Member
NR - Non-Resident Member
P - Provisional Membership

GARDEN GUILD OF WINNETKA PAST PRESIDENTS

Darla Hovden	2025-2027
Kate Van Vlack	2023-2025
Anne Frank	2021-2023
Mary Griffin	2019-2021
Janet Wyman	2017-2019
Dorsey Gordon	2015-2017
Debra Beck	2013-2015
Dora Aalbregtse	2011-2013
Debbie Ross	2007-2009
Suzanne Booker-Canfield	2007-2009
Lorill Haynes	2005-2007
Barbara Kehoe	2003-2005
Paula Danoff	2001-2003
Gail Hodges	1999-2001
Mary Hill	1997-1999
Mrs. Raymond E. George, Jr.	1995-1997
Mrs. Gerald O. Strauch	1993-1995
Mrs. Donald L. Asher	1991-1993
Mrs. Edwin H. Watkins	1989-1991
Mrs. Jackson W. Smart, Jr.	1987-1989
Mrs. Byram E. Dickes	1985-1987
Mrs. Ronald E. Cramer	1983-1985
Mrs. David C. Hawley	1981-1983
Mrs. Barnard A. Savage, Jr.	1979-1981
Mrs. Joseph D. Mathewson	1977-1979
Mrs. Burton W. Hales, Jr.	1975-1977
Mrs. William H. Garvey, Jr.	1973-1975
Mrs. F. Chaloner McNair	1971-1973
Mrs. Emory Williams	1970-1971
Mrs. George B. Milnor	1968-1970
Mrs. R. Douglass Cooper	1966-1968
Mrs. Russell H. Matthias	1964-1966
Mrs. Joseph C. Houston, Jr.	1962-1964
Mrs. Richard Norton	1960-1961
Mrs. Burton W. Hales	1957-1959
Mrs. George B. Bogart	1956-1967
Mrs. Burnham M. Fisk	1954-1955
Mrs. Charles Dawes	1952-1953
Mrs. William P. Pope	1950-1951
Mrs. Bernard E. Hopper	1948-1949
Mrs. Thomas H. Knorr	1946-1947
Mrs. Rush W. Brisbine	1945-1946
Mrs. Lucius A. Andrew, Jr.	1943-1944
Mrs. Lee S. Fetcher	1941-1942

AWARDS AND COMMENDATIONS

GARDEN CLUB OF AMERICA (GCA) NATIONAL MEDALS

Horticulture Medal of Honor

1994 Janet Poor

Hull Award

2026 Mindi Maneck

GCA MAJOR FLOWER SHOW and GCA FLOWER SHOW AWARDS

Floral Design - Fenwick Medal

1977 Helen Turner
1980 Liz Crowe
1983 Elvira Butz
1985 Elvira Butz
1998 Elvira Butz
1998 Elvira Butz & Katie Olson
2008 Elvira Butz

Floral Design - Dorothea Wallace Medal

1973 Jean Betty Milnor
1978 Gina Janotta
1983 Elvira Butz
1992 Katie Olson
2000 Katie Olson
2002 Katie Olson

Floral Design - Certificate of Excellence in Floral Design

1995 Elvira Butz

Floral Design - Harriet DeWaele Puckett Creativity Award

1990 Elvira Butz
1997 Elvira Butz & Katie Olson
2013 Gail Hodges

Floral Design - Carol Coffey Swift Medal

2004 Elvira Butz
2008 Elvira Butz

Floral Design – Best in Show Floral Design

2008 Elvira Butz

Floral Design - Dorothy Vietor Munger Award

2012 Glo Rolighed

Floral Design - Sandra Baylor Novice Floral Design Award

2012 Cindy Dillon
Linda Martin
2014 Kate Van Vlack
2017 Elizabeth Phillips-Sorich
2023 Deirdre Campbell

Horticulture - Elizabeth Platt Corning Medal

2017 Pam Benz

Horticulture - Catherine Beattie Medal

2003	Mary Hill

Horticulture - Rosie Jones Horticultural Award

2006	Dora Aalbregtse
2012	Nancy Hoag
2017	Pam Benz

Horticulture - American Horticultural Society Citation

1992	Barbara Kehoe	2002	Dorsey Gordon
	Martha Myers Keller		Jane Perkins
	Betsey Puth		Joyce Stevenson
			Margie Strauch

Horticulture - Louise Agee Wrinkle Horticulture Propagation Award

2008	Pam Benz

Horticulture - Clarissa Willemsen Horticulture Propagation Award

2010	Pam Benz

Photography – Photography Creativity Award.

2012	Linda Martin

Conservation - Marion Thompson Fuller Brown Conservation Award

2012	Glo Rolighed
	Dora Aalbregtse
	Anne Frank
	Debbie Ross
2017	Garden Guild of Winnetka.

Education - Ann Lyon Crammond

1994	Jan Van Vlack	2012	Barbara Kehoe
	Carol Watkins	2017	Barbara Kehoe
2011	Lorill Haynes		
	Carolyn Katz		
	Barbara Kehoe		
	Suzanne Canfield		
	Kim Visokey		
	Barbara Williams		

GCA ZONE XI AWARDS

Achievements related to GCA Interests - Creative Leadership Award

1986	Janet Poor
1987	Janet Poor

Achievements Related to GCA Interests - Zone Appreciation Award

2025	Barbara Kehoe

Director's Award

2007 Mary Hill

Floral Design - Barbara Spaulding Cramer Zone Floral Design Education Award

1995 Liz Crowe
2023 Gail Hodges

Floral Design - Floral Design Achievement Award

2008 Elvira Butz
2013 Gail Hodges

Horticulture - Zone Horticulture Award

1981 Janet Poor
2011 Dora Aalbregtse

Judging Award - Judging

2017 Gail Hodges

Communications – Communications Award

2025 Darla Hovden

GCA CLUB AWARDS

Achievement Related to GCA Interests - Medal of Merit

1998 Liz Crowe
1999 Janet Poor
2004 Dottie Hawley
2008 Babs Ellwood
2011 Suzanne Canfield
2012 Mary Hill
2013 Gail Hodges
2014 Barbara Kehoe
2020 Katie Stevens
2021 Dora Aalbregtse
2023 Mary Griffin
2025 Liz Crowe
2026 Anne Frank

Achievements Related to GCA Interests - Club Appreciation Award

1995 Sue Smart
1997 Clara Jane Minnis
1998 Edie Howell
1999 Carol Asher
2000 Brooks Morgan
2000 Babs Ellwood
2001 Mary Hill
2001 Barbara Schmitt
2002 Barbara Kehoe
2004 Kristin Koepfgen
2005 Marian Hadley
2006 Suzanne Canfield
2008 Lorill Haynes
2009 Mimi Olson
2010 Debra Beck
2011 Jane Perkins
2012 Mary Ward
2013 Anne Wilder
2014 Paula Danoff
2014 Anne Jameson
2015 Pam Benz
2016 Glo Rolighed
2020 Anne Frank
2022 Diane Melio
2023 Janice Beck
2025 Suzanne Booker-Canfield

Floral Design - Club Floral Design Achievement Award

1995	Marie-Louise Gardner
1998	Elvira Butz
	Katie Olson
2001	Paula Danoff
	Gail Hodges
2003	Jane Perkins
2008	Susie Mesrobian
2013	Glo Rolighed
2015	Liz Crowe
2025	Deirdre Campbell
2026	Elizabeth Phillips-Sorich

Horticulture - Club Horticulture Award

1993	Margie Strauch
1994	Diana Gentles
1996	Babs Ellwood
1997	Martha Myers Keller
1999	Pam Benz
2002	Joyce Stevenson
2006	Dora Aalbregtse
2007	Barbara Kehoe
2010	Gretchen Hall
2019	Diane Melio
	Anne Milling
2025	Pam Benz
	Anne Frank
	Lynne Frank
	Kate Hagenah

Horticulture - Club Horticultural Commendation

2013	Boyce Tankersley
2013	Kunso Kim
2013	Jim Stier
2015	Jeanne Nolan

Photography - Club Photography Award

2023	Debbie Ross
2025	Cassie Buccellato

Conservation - Club Conservation Award

1998	Bean Carroll
2004	Debbie Ross
2007	Dorsey Gordon and Kimberly Breen
2026	Meg O'Gara

Civic Improvement - Club Civic Improvement Award

2006	Edie Howell
2007	Katie Stevens
2009	Vicki Apatoff
2013	Dora Aalbregtse
	Suzanne Canfield
	Valerie Foradas
	Barbara Kehoe
2017	Anne Wilder
2019	Mary Hill
2022	Anne Milling
	Meg O'Gara
2026	Pam Benz

Civic Improvement - Club Civic Improvement Commendation

2023	Costa Kutulas
2025	North Shore Plant Club

Communications - Club Communication Award

2013	Betsy Carothers	2020	Anne Wilder
2017	Carolyn Katz	2023	Kate Van Vlack

Judging – Club Judging Award

2026	Dora Aalbregtse

Garden History & Design - Club Garden History & Design Award

2026	Debbie Ross

Garden History & Design - Club Garden History & Design Commendation

2021	Ben Lenhardt

Historic Preservation - Club Historic Preservation Award

2013	Barbara Kehoe

Historic Preservation - Club Historic Preservation Commendation

2015	Nan Greenough
2017	Louise Holland

GARDEN GUILD OF WINETKA AWARDS

Floral Design - Ina Edens Award

1985	Elvira Butz	2006	Gail Hodges & Stephanie Guyett
1986	Katie Olson	2008	Suzanne Canfield
1989	Brooks Morgan	2010	Susie Mesrobian
1990	Jenny Kinsella	2012	Lynn Mathias & Katie Olson
1991	Liz Crowe	2014	Lib Williams
1992	Gloria Rinella	2015	Liz Crowe & Mary Ellen Cozad
1994	Katie Olson & Jan Van Vlack	2017	Kathleen Carbonara
1995	Sue Smart	2019	Jane Perkins
1998	Margie Strauch	2023	Deirdre Campbell
2000	Glo Rolighed & Jan Van Vlack	2025	Jennie Soudan and Lisa Johnson
2002	Margot Bowen & Donna Konstant		
2004	Liz Crowe & Vicki Apatoff		

Floral Design - Club Floral Creativity Award

2018	Anne Jameson

Horticulture - Pam Benz Award

2007	Pam Benz	2014	Ginny Neuckranz
2008	Dora Aalbregtse	2015	Pam Benz
2009	Barbara Kehoe	2017	Pam Benz
2010	Barbara Kehoe	2019	Mary Hill
2011	Anne Wilder	2023	Barbara Kehoe
2012	Pam Benz	2025	Christy Fowler
2013	Mary Hill		

Horticulture – Mary Hill Propagation Award
2025 Barbara Kehoe

Photography - Debbie Ross Award
2023 Deirdre Campbell
2025 Susu Block

Education - Club Education Award
2013 Pam Benz
2017 Katie Olson
2017 Liz Crowe

Club President's Award
2013 Lorill Haynes
2014 Dora Aalbregtse
2017 Debra Beck
2021 Mary Griffin

Club Ambassador Award
2013 Brooks Morgan
2017 Elvira Butz

ACCREDITED GCA JUDGES

Floral Design
Elvira Butz (Emeritus)
Liz Crowe (Emeritus)
Gail Hodges (Emeritus)

Horticulture
Dora Aalbregtse
Barbara Kehoe
Darla Hovden (Candidate)

Photography
Debbie Ross

GARDEN GUILD OF WINNETKA - PHILANTHROPY

PROJECTS:

- Allocated space for Victory Gardens-World War II
- Winnetka R. R. Station - Planted window boxes in 1947
- Kate Dwyer Park - Planted southwest corner Winnetka Post Office - Landscaped building; provided weekly maintenance; decorated at Christmas
- Hadley School - Planted and maintained “Discover Garden” on east side of building
- Bird Garden - Northeast corner Centennial Park
- Planted 8 large trees in the Village Green, beginning in 1984
- Winnetka Village Hall - Planted and maintained west entrance
- Annually provide Winnetka Public Library with books on flowers, horticulture, and flower arranging
- Planned renovation of greenhouse and courtyard of Cove School, Winnetka, 1986-1987
- Educational Program for students at Cove School, 1987
- Village of Winnetka - Gift of a master horticulture plan by Anthony Teznick for Station Park
- Kellogg Respite Care Project
- Community Outreach, 1996
- Winnetka Post Office Garden, 1996 - 2026
- Butterfly Garden at Dwyer Park – Ongoing maintenance, 1998 to present
- Cook County Forest Preserve – Removal of invasive species, 2010-2012
- Tower Road Garden – Design and planting, 2012-2014
- Flower Flash, 2022
- Friends of the Green Bay Trail, 2025
- Container plantings, Village Hall, 2026 (Repositioned from old post office site)
- Tulip bundles for elder care facilities, 2026

CONTRIBUTIONS:

1981

- $1,000 to Rotary for Garden under the Arches at Winnetka Community House

1983

- $5,000 to Chicago Horticultural Society - Chicago Botanic Garden for Japanese Garden

1991

- $25,000 to Chicago Horticultural Society - Chicago Botanic Garden for English Walled Garden

1993

- $20,000 to Save Our Streetscape West - Winnetka Beautification
- $10,000 to Openlands for gardens at Elliott Donnelley Youth Center

1994

- $5,000 to Save Our Streetscape East-Winnetka Beautification
- $1,000 to Science Program Horticulture Project at Cove School
- $2,000 to Children's Memorial Hospital for Horticulture Play Therapy

1995

- $500 to Cove School
- $2,500 to the Janet Meakin Poor Research Symposium at Chicago Botanic Garden

1996

- $5,000 to Chicago Horticultural Society - Turnbull Woods
- $2,650 to Openlands Project
- $2,500 to the Janet Meakin Poor Research Symposium at Chicago Botanic Garden

1998-1999

- $25,000 to establish Butterfly Garden at Dwyer Park, beginning in 1998
- $25,000 to Chicago Botanic Garden for the Chicago Hall Branch Library Garden

2000–2002

- $6,000 to Chicago Botanic Garden Research Project on Endangered Species
- $25,000 to Garfield Park Conservatory Alliance Capital Campaign for construction of Demonstration Garden

2003

- $11,000 to Home Grown Openlands Project (NOSP)

2003–2008

- $8,000 to Chicago Botanic Garden, part of five-year Water Garden Project

2005

- $5,000 to Openlands for Green Teacher Network
- $5,000 to Openlands for Fort Sheridan Project
- $1,000 to the Garfield Park Conservatory Alliance Fund

2006

- $10,000 to the Winnetka Historical Society Capital Campaign for the Schmidt-Burnham Log House Beautification
- $10,000 to Chicago Botanic Garden for the Garden Design Rare Book Collection
- $5,000 to Openlands for Green Teacher Network
- $1,000 to Zone IX, Laurel Garden Club, for Hurricane Rebuilding Fund

2007

- $5,000 to Openlands for Fort Sheridan Lakeshore Preserve

2008

- $15,000 to the Rice Plant Conservation Science Center at Chicago Botanic Garden
- $5,000 to Openlands for Lakeshore Preserve
- $5,000 to Openlands for Green Teacher Network
- $2,500 to Gardens Grow Children, a project of Children's Home & Aid Society of Illinois
- $2,250 to Show of Summer
- $5,000 to Openlands for Community Gardener training program

2009

- $2,500 to The Hadley School for the Blind for Sensory Garden
- $2,500 to the Winnetka Community House for the Arches Garden, 2009

2011

- $3,000 to Openlands for neighborhood allotment food gardens
- $1,000 to Show of Summer

2012

- $2,000 to Midwest Palliative & Hospice Care Center for Healing Garden
- $5,000 to Grunsfeld Children's Growing Garden at Chicago Botanic Garden; installation of a red horse chestnut tree in the garden
- $2,000 to Openlands for Home Grown Chicago

2013

- $3,500 to Midwest Palliative Care Center for DVD project
- $3,000 to Openlands for Community Gardener program

2014

- $1,000 to Show of Summer
- $5,000 to Openlands
- $1,000 to Save the Redwoods League

2015

- $5,000 to Hadley School for the Blind (waterfall in Marylou Hayford Sensory Garden)
- $2,500 to Openlands for Garden Keepers course in Spanish

2016

- $5,000 to Winnetka Community House Children's Garden
- $3,000 to Openlands

2017

- $10,000 to Chicago Botanic Garden
- $5,000 to Hadley School for the Blind
- $3,000 to Openlands

2018

- $2,000 to Openlands

2019

- $2,000 to Openlands

2020

- $2,000 to Openlands
- $2,000 to GCA Second Century Fund
- $1,000 to GCA Scholarship Fund

2022

- $2,000 to GCA Second Century Fund
- $2,000 to Openlands
- $1,000 to Inspire Through Flowers
- $1,000 to GCA Scholarship Fund

2023

- $1,000 to GCA Scholarship Fund
- $2,000 to GCA Second Century Fund

2024

- $1,000 to GCA Scholarship Fund

2025

- $1,000 to GCA Scholarship Fund
- $5,000 Friends of the Green Bay Trail

2026

- $1,000 National Charity League (NCL) – Green Bay Trail mural (conditional pledge - based on the project obtaining full funding)
- $1,000 to GCA Scholarship Fund

THE GARDEN CLUB OF AMERICA

(Founded in 1913)
14 East 60th Street, New York, NY 10022
Tel 212-753-8287, Fax 212-753-0134

The Garden Club of America works through its member clubs to further horticulture and conservation throughout the country. Its publication is *The Garden Club of America Bulletin*.

GCA President
Mary H Harman (2025-2027)
Zone X – Country Garden Club

First Vice President
Linda Fraser (20250 2027)
Zone III – The Southampton Garden Club

Recording Secretary
Margaret Williams (2026-2028)
Zone XII – Pasadena Garden Club

Corresponding Secretary
Kimberly Kirk DeCamp (2025-2027)
Zone VII – Garden Club of Lexington

Treasurer
Ann Brookshire (2026-2028)
Zone IX-The Gertrude Windsor Garden Club

Chief Operating Officer
Jennifer Barnette
GCA Headquarters

www.gcamerica.org
Login: Use your email address
Password: Create your own
First-time users/questions:
Contact GGW VP Communications or President

GCA ZONE XI CLUBS

The Garden Club of America is divided into twelve zones; Garden Guild of Winnetka is in Zone XI (Central Western), which is comprised of 19 clubs:

Garden Club of Barrington (Illinois)
Cedar Rapids Garden Club (Iowa)
Des Moines Founders Garden Club (Iowa)
Garden Club of Evanston (Illinois)
The Garden Club of St. Louis (Missouri)
Garden Guild of Winnetka (Illinois)
Green Tree Garden Club (Milwaukee, Wisconsin)
The Junior Garden Club of Lake Forest – new in 2024 (Illinois)
Kenilworth Garden Club (Illinois)
Kettle Moraine Garden Club (Hartland, Wisconsin)
Ladue Garden Club (St. Louis, Missouri)
Lake Forest Garden Club (Illinois)
Lake Geneva Garden Club (Wisconsin)
The Lake Minnetonka Garden Club (Wayzata, Minneapolis)
Loveland Garden Club (Omaha, Nebraska))
St. Paul Garden Club (Saint Paul, Minnesota)
Town and Country Garden Club (Sheboygan, Wisconsin)
The Westport Garden Club (Kansas City, Missouri)
Winnetka Garden Club (Illinois)

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2025-2026 PRESIDENTS OF THE CHICAGO COUNCIL CLUBS

Garden Club of Evanston	Donna Frett Andrea Knohl
Garden Guild of Winnetka	Darla Hovden
Kenilworth Garden Club	Liz Kohler Kristen Rider
Lake Forest Garden Club	Marni Wilson
The Junior Garden Club of Lake Forest	Elizabeth Abbattista
The Garden Club of Barrington	Claudia Gerrard Cinda Pittman
Winnetka Garden Club	Michelle Laughlin

ZONE XI REPRESENTATIVES ON NATIONAL COMMITTEES AND CHAIRS

Zone Co-Chair
Jan Romenesko (2025-2027)
The Garden Club of Barrington
jpromenesko@gmail.com

Zone Co-Chair
Patricia Schlafly (2025-2027)
The Garden Club of St. Louis
phstennisfun@aol.com

Awards
Fern Allison
The Garden Club of Evanston
crtvdsn@hotmail.com

Board of Associates
Marianne Bestler
Lake Geneva Garden Club
tbestler@aol.com

Bulletin
Beth Roof
Cedar Rapids Garden Club
beth.roof@gmail.com

Civic Improvement & Grants
Hilery Livengood
Cedar Rapids Garden Club
hilerylivengood@gmail.com

Communications
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Lake Geneva Garden Club
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Conservation
Alden Pflager
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Floral Design
Rana Holbrook
Green Tree Garden Club
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Flower Show
Shelley Galloway
Kenilworth Garden Club
flowergenius@gmail.com

Garden History & Design
Amy Murphy
Saint Paul Garden Club
amymurphy1@me.com

Horticulture
Nancy Guldberg
The Lake Minnetonka Garden Club
nguldberg@gmail.com

Judging
Elisabeth Wolff
Lake Geneva Garden Club
Chace@wi.rr.com

Membership
Mitzi Magid
The Lake Minnetonka Garden Club
mitzi@magid.com

Nominating
Lulu Lubbers
Town and Country Garden club
LLubbers1@aol.com

Photography
Anne Kaufman
The Lake Minnetonka Garden Club
kaufman@augsburg.edu

Program
Betsy Massie
The Lake Minnetonka Garden Club
betsymassie@me.com

Scholarship
Catherine Nicholson
Saint Paul Garden Club
cltn@draftco.net

Visiting Gardens
Carole Tillotson
Des Moines Founders Garden Club
caroletillotson@msn.com

GARDEN GUILD OF WINNETKA CONSTITUTION AND BYLAWS

Revised and accepted 1976
Amended 1977
Amended 1979
Amended 1984
Amended 1987
Amended 1996
Amended 2005
Amended 2008
Amended 2009
Amended 2010
Amended 2013
Amended 2015
Amended 2025

ARTICLE I
NAME

The name of this club is Garden Guild of Winnetka

ARTICLE II
OBJECT

The object of this club is to stimulate the knowledge and love of gardening; to aid in the conservation of native trees, plants and wildlife; and to encourage civic projects.

ARTICLE III
MEMBERSHIP

The membership of Garden Guild of Winnetka consists of the following classes: Active, Provisional, Sustaining, Inactive and Nonresident. Active and Provisional classes comprise the Active membership. The Active quota shall be seventy-five (75) members. There is no established quota for the Sustaining and Nonresident classes. Garden Guild of Winnetka pays annual dues to The Garden Club of America for each member regardless of category of membership.

Section A
Membership, Qualifications, Responsibilities and Duties

1. **Active Membership**
   Active Membership constitutes the working body of Garden Guild. Active members engage in the areas of floral design, civic projects, conservation, education, horticulture and photography. They must attend a majority of the ten (10) regular monthly meetings.

   Active members are required to participate in the flower shows, garden tours, fundraising, and other club activities representing Garden Guild of Winnetka. They are also required to serve as either club or national officers, committee chairs, or members of committees. They must serve in a hostess capacity annually.
   Active members of two years standing are eligible to attend Annual and Zone meetings of The Garden Club of America. They are eligible for membership on national committees and may serve as officers and directors of The Garden Club of America.

2. **Provisional Membership**
Provisional members are candidates for Active membership. They are required to complete a provisional course that covers horticulture, conservation, civic responsibility, floral design, photography, garden history and design, and the history of Garden Guild of Winnetka and The Garden Club of America. They must attend a majority of the ten (10) regular monthly meetings as well as those scheduled by the Provisional Chair. If their interest and commitment warrant, they will be approved for Active membership at the Annual Meeting. The number of Provisional members must be kept within the total Active quota.

Provisional members may not vote, propose or second candidates for membership or participate in meetings of the GCA.

3. Sustaining Membership
Sustaining membership in Garden Guild may be granted to those members in good standing who have completed at least ten (10) years of service. Sustaining members may vote as well as propose and second candidates for membership. They are encouraged to serve in a hostess capacity, serve on Garden Guild committees, and participate in flower shows and fundraising efforts.

While Sustainers are not part of the Active quota, they are members of The Garden Club of America, will receive "The Garden Club of America Bulletin", are welcome at The Garden Club of America headquarters' teas, lectures, library and have Visiting Garden privileges. They may hold office in The Garden Club of America. Sustaining members may not attend Annual or Zone Meetings as a delegate or alternate.

A Sustaining member may be reinstated to Active membership upon written request to the Membership Chair, subject to vacancy in the Active membership quota.

4. **Inactive Membership**
Inactive membership consists of Active members who are temporarily unable to fulfill their requirements. An Active member seeking inactive status is obligated to contact the President directly. A written request should then be submitted to the Membership Chair for approval. The inactive status will be reviewed annually.

Members who have been approved for Inactive status are expected to pay annual dues equal to those of Active members. Inactive years will not be included in the ten (10) year requirement for Sustainer status.

5. Non-Resident Membership
Nonresident membership consists of former Active members of Garden Guild who have moved 100 miles or more from Winnetka. They may attend meetings, but they have no privileges or obligations of membership beyond their annual dues. Non-resident members receive The Garden Club of America Bulletin.

In the event of resuming residence in this area they may request, in writing, reinstatement to Active status. This request is submitted to the Membership Chair and will be approved when a vacancy occurs. Non-resident members are included in The Garden Club of America's Affiliate membership category.

Section B
Financial Obligations

1. Dues for Active, Provisional, Sustainer and Non-resident members shall be established by a majority vote of the voting members, previous notice having been given, and provided such action has been sanctioned by the Board.

2. Dues shall be payable at the Annual Meeting in June. Any member who has not paid her dues on or before the September meeting, will receive a notice of delinquency. After that time, she shall be dropped from membership in Garden Guild.

3. Active, Provisional and Sustaining members must be current on dues and fundraising obligations as resolved by the Board annually.

Section C
Membership Application

1. By February 1, an Active or Sustaining member may propose a candidate for membership by completing an application and submitting it to the Membership Chair. For specifics related to this process please see the Policies and Procedures section.

2. By March 1, two (2) or more letters of endorsement must be submitted.

3. Members may propose one candidate and endorse up to two (2) candidates in a given year.

4. No candidate may be proposed by a member of the Executive Committee, a member of the Membership Committee or a relative.

5. If, after considering the candidate's qualifications, the Membership Committee approves the application:

    a) The application is presented to the Board for approval.

    b) After receiving the Board's approval at the April meeting, the candidate's name is submitted to the membership of Garden Guild together with the names of the proposer and seconders.

    c) If three or more members question the qualifications of the candidate within two weeks of the date members are notified, the Membership Chair informs the proposer, and the proposal is withdrawn.

    d) If approved, the Membership Chair shall write a letter inviting the candidate to Provisional membership.

6. When a Provisional member has completed the provisional course and shown interest and commitment, she shall be recommended to the Membership Committee for election to Active membership.

ARTICLE IV
OFFICERS

Section A Election

1. The Executive Committee of Garden Guild shall consist of 5 Officers:
   President
   Vice President
   Recording Secretary
   Corresponding Secretary
   Treasurer

2. The slate of officers is prepared by the Nominating Committee and presented at the April Board and General meetings, to be voted at the May meeting of Garden Guild for election. An officer may be re-elected for the same office.

3. Officers shall present their written annual reports at the Annual Meeting. By June 30, all written reports must be emailed to the Recording Secretary. Outgoing officers shall deliver all material pertaining to their offices and information regarding their duties to their successors by June 30.

4. Elected officers shall take office at the conclusion of the Annual Meeting.

5. In the event an officer is unable to complete her term of office, the Nominating Committee must appoint a replacement for the remainder of the term.

Section B
Duties of Officers

1. The **President** presides at the meetings of Garden Guild and at meetings of the Board. She is a member ex-officio of all committees. The President appoints the chairs of Special Committees that she deems necessary to do the work of Garden Guild. The President shall attend the Annual and Zone XI Meetings of The Garden Club of America and appoint Garden Guild delegates and representatives as required. These appointments must be ratified by the Board or the Executive Committee.

   The following committees report directly to the President so she may plan and coordinate the club schedule, content, finances and future: Membership, Nominating, Hospitality, Programs, Finance, Awards, Workshops, Long Range Planning, and Benefit.

2. The role of the **Vice President** is dynamic and evolves based on the leadership cycle.
   a. Year 1 of a President's Term: The Vice President role shall be held by a Past President who serves as an advisor and mentor to the new President during their first year in office. This may be the most immediate past president or otherwise.
   b. Year 2 of a President's Term: The Vice President position shall be held by the President-elect, chosen during the previous year's Nomination process. The VP will provide active support to the current President and will use this time to gain valuable experience while preparing for the presidency role. The VP should attend the GCA Annual Meeting as the GGW Delegate during this 1-year term.

3. **The Recording Secretary** keeps a record of all business reported and all action taken at meetings of Garden Guild and of the Board. She submits a copy of these minutes to the President following the meetings and files a copy for the permanent record of Garden Guild. She is responsible for receiving and maintaining electronic copies of all reports from officers and committees and posting them on the club's website by June

4. **The Corresponding Secretary** sends notices of all meetings to Active, Provisional and Sustaining members. She forwards changes in membership information to the President, Membership, Communications, Finance Chairs, Club Administrator, Directory Chair and Nominating Chair as they become available. All club members are requested to send their contact information changes to the Club Administrator,

5. **The Treasurer** is custodian of the funds of Garden Guild. She pays all bills, collects dues, sends notices to delinquent members and keeps a balanced account of all receipts and expenditures. She shall report any financially delinquent members to the President.

ARTICLE V
MEETINGS, ATTENDANCE, QUORUMS, BOARD

1. Unless otherwise provided by the Board, ten (10) monthly meetings of Garden Guild are scheduled each year for the third Wednesday of each month. There is no July or August meeting. An Active member must attend a majority of regular meetings of Garden Guild.

2. A majority of the Active membership constitutes a quorum at a meeting of Garden Guild.

3. The Annual Meeting of Garden Guild shall be held in June. Each Officer and Committee Chair shall present a report. Officers and Standing Committee Chairs will be installed.

4. The Board, which consists of Officers, Chairs of Standing Committees and active Special Committees, shall meet regularly as needed, sufficient notice being given.

5. A simple majority of Garden Guild's Board positions constitutes a quorum.

6. In special situations requiring immediate decisions, the Board may be notified via email and vote by email reply, providing the member uses email and sufficient time for a reply has been allowed. The Board is empowered to execute all business matters of Garden Guild.

ARTICLE VI
COMMITTEES

Section A
Election of Standing Committees

The Standing Committees of Garden Guild are:

Administrator	Finance	(NAL)
Awards	Floral Design	Nominating
Benefit	Garden History and Design	Philanthropy
Butterfly Garden	Historian	Photography
Civic	Horticulture	Programs
Club Show	Hospitality	Provisional Course
Community Outreach	Membership	Scholarship
Conservation	Long-Range Planning	Visiting Gardens
Yearbook/Directory	Judging	Website/Tech Support
Communications	National Affairs and Legislation	Workshops

The slate of Standing Committee Chairs shall be prepared by the Nominating Committee and presented at the April meeting for election in May to a two-year term. A Chair may be re-elected to lead the same committee.

Outgoing chairs shall present their written annual reports at the Annual Meeting and deliver all materials pertaining to their committees to their successors by June 30. Also by June 30, an electronic copy of each annual report must be emailed to the Recording Secretary to be archived.
Elected chairs shall take office at the conclusion of the Annual Meeting.

In the event a committee chair is unable to complete her term of office, the Nominating Committee (with the Board's approval) must appoint a replacement for the remainder of the term.

Section B
Duties of Standing Committees

1. The **Administrator** is responsible for updating and maintaining a current listing of membership information and forwarding it to The Garden Club of America and their website. She is also responsible for forwarding all changes to the Corresponding Secretary.

2. The **Awards Committee** is responsible for keeping an up-to-date record of each member's club activities as well as any positions held on a Zone or National level. When deemed appropriate, they shall submit names of candidates for National, Zone and club awards. They shall also report all awards to the Directory Chair and the Historian prior to July 15 each year.

3. The **Benefit Chairs** are responsible for planning and coordinating Garden Guild's fundraising events.

4. The **Butterfly Garden Chair** coordinates maintenance of the Butterfly Garden.

5. The **Civic Committee** is responsible for all civic projects in which Garden Guild is involved. Each project shall have one member from the Civic Committee, appointed by the Chair, who is responsible for the care of the project to which she has been assigned. The Civic Committee Chair shall become a member of the Garden Council of Winnetka, attend their meetings and report to Garden Guild on the activities of the Garden Council.

6. The **Club Show Committee** consists of the Floral Design, Horticulture, Photography Chairs and the President and is overseen by the Vice President. The Chairs are responsible for planning and implementing their respective portions of the Club's Shows.

   They must select the venue, signage, and ribbons, determine show layout and arrange the show. They shall coordinate with the Program and Workshop Chairs. They shall report all major club awards to the Directory Chair and Historian prior to July 15.

7. The **Community Outreach Committee** will plan and, with the help of other members, execute the making and distribution of decorative favors for home bound individuals.

8. The **Conservation Committee** attends local conservation meetings, collects information of local, state and national conservation issues and keeps Garden Guild advised. The committee will help plan one or more programs for Guild members during the year.

9. The **Yearbook/Directory Chair** coordinates with the Club Administrator to obtain an accurate list of the membership, which is to be printed along with the year's program and hospitality information. She is also responsible for updating all directory information. The directory is to be distributed to the membership in time for the September meetings.

10. The **Communications Chair** is responsible for compiling and distributing the club's electronic newsletter, if applicable. This role also encompasses Public Relations roles including GCA Bulletin.

11. The **Finance Committee** is responsible for the financial policies, investments and budget of Garden Guild. The Finance Committee is chaired by the Treasurer. The Finance Committee is comprised of the Treasurer, immediate past Treasurer, President, immediate past President, and two members at large chosen by the current President. The Finance Committee shall meet no later than March 1.

12. The **Floral Design Committee Chairs** lead the organization of the Club Show and coordinate it with the Horticulture and Photography Chairs. They are responsible for the Club Show theme and schedule. They purchase all floral materials and containers (challenge show only) and procure the floral design Judges and Clerks. The committee also provides Provisional and general member education in coordination with Programs and Workshops. Floral Design Chairs are also responsible for the club's Show of Summer entries. They will report all Major Club awards to the Directory Chair and the Historian prior to July 15.

13. The **Garden History and Design Committee** will educate the membership about trends in both historical and contemporary American landscape and garden design. They will work cooperatively with other committees such as Program, Visiting Gardens, Horticulture and Scholarship. The committee will document and photograph important American gardens past and present in our area.

14. The **Historian** keeps an accurate yearly record of Garden Guild's programs, achievements and awards with pictures and entries in the archival books.

15. The **Horticulture Committee Chairs** are members of the Club Show Committee. The Horticulture Committee organizes the horticulture section of the Club Show, including writing the horticulture schedule, procuring the horticulture Judges and Clerks, and setting up the horticulture display. The Committee also provides Provisional and general member education, in coordination with Programs and Workshops, and is responsible for the Horticulture Challenges of Show of Summer. They may also be asked to contribute to the Zone XI meetings.

16. The **Hospitality Committee** obtains hostesses and meeting places for all scheduled meetings and programs during the year. They will send this information to the Directory Chair by June 30. They shall send reminders to hostesses and flower arrangers one month prior to their commitment.

17. The **Membership Chair** reports directly to the President. She is responsible for overseeing the membership of Garden Guild, at- tendance, interest and participation. She shall select a committee of four (4) to be approved by the President, who is an ex-officio member of the committee. Committee members' names shall not be known to the rest of the membership. The Membership Chair receives the applications for membership, reviews them with her committee and submits their recommendations to the Board. (Membership application information is found in Policies and Procedures.)

18. The **Long-Range Planning Committee** is responsible for managing the Club's long-term obligations and plans. The committee is chaired by a member of the Executive Committee and comprises the current President, the immediate past President and at least three other members selected by the Nominating Committee.

19. The **Judging Chair** is an approved, prospective or emeritus GCA judge who serves as the club contact to the Zone Judging Representative and GCA Judging Committee.

20. The **National Affairs and Legislation Chair** is responsible for keeping Garden Guild's membership apprised of all current U.S. Congressional legislative matters which The Garden Club of America supports or recommends.

21. The **Nominating Committee** shall consist of the two (2) immediate past Presidents of Garden Guild and three (3) members at large who have previously served on the Board. The immediate past President shall serve as Chair. The current President is an ex-officio member of this committee.

22. The **Philanthropy Chairs** recommend annually the philanthropic gifts given by Garden Guild of Winnetka. Requests for community funds must be submitted in writing to the Philanthropy Chair, who will collect and present them to the Philanthropy Committee. These gifts must then be approved and recommended by the Board and voted on by the membership. The club member who has submitted the request may not vote and will be excused at the time of the membership vote.

23. The **Photography Committee Chairs** are members of the Club Show Committee. The Photography Committee organizes the photography section of the Club Show, including writing the photography schedule, procuring the photography Judges and Clerks, setting up and breaking down the photography exhibits. The Committee also provides Provisional and general member education in coordination with Programs and Workshops.

24. The **Programs Committee**, in conjunction with the President and with the cooperation of all the Standing Committees, schedules and plans programs of interest to the members for all regular meetings. The Program Committee coordinates with the Hospitality Committee about the needs of the speakers and arranges for necessary equipment. They shall communicate this information to the Directory Chair by August 1.

25. The **Provisional Course Chair** is responsible for organizing, with the President, and overseeing the orientation program for the Provisional members. She is also responsible for recommending Provisionals for Active membership at the appropriate time.

26. The **Scholarship Chair** will report on related materials as they are issued by The Garden Club of America.

27. The **Visiting Gardens Committee** provides The Garden Club of America with names of members whose gardens are of interest and open to The Garden Club of America member visitors. She also acts as liaison between The Garden Club of America and Garden Guild, as required.

28. The **Website/Tech Support Chair** will manage the GGW website and support upkeep of DirectorySpot, Zoom, PaperlessPost and any other technical tools relevant to GGW.

29. The **Workshops Committee** plans workshops in floral design, horticulture, photography and/or other topics of interest.

Section C
Special Committees

1. Special or Ad Hoc Committees are to be appointed by the President and approved by the Board or the Executive Committee. These committees perform such functions as are designated at the time of appointment.

2. The Chair of each Special and/or Ad Hoc Committee shall attend the regular Board meetings during the term of her committee's function.

3. Meeting notes must be filed with the Recording Secretary.

ARTICLE VII
GCA MEETING DELEGATES

The President and one delegate shall attend The Garden Club of America Annual Meeting and the annual Zone XI Meeting. Garden Guild shall send one person each year to the National Affairs and Legislation and the Shirley Meneice Horticulture Conference. Garden Guild shall not send the same person more than three times to the same meeting.

ARTICLE VIII
FISCAL YEAR

The fiscal business year of Garden Guild extends from July 1 through June 30.

ARTICLE IX
BYLAWS AND AMENDMENTS

1. The Bylaws of Garden Guild may be amended at any meeting, by a majority vote of the voting members, previous notice having been given, and provided such action has been sanctioned by the Board.

2. All business procedures, when not covered by the Bylaws, shall be in accordance with the recommendations of The Garden Club of America.

GARDEN GUILD OF WINNETKA POLICIES AND PROCEDURES

ATTENDANCE

The Membership Chair shall keep accurate attendance records. See Article V of bylaws. She shall provide name tags at each meeting.

FINANCIAL POLICIES

1. The dues amount shall be determined by the Board and approved by the membership.

2. The President must approve checks over $500 as well as requests exceeding the initial budgeted amount.

DELEGATES TO ALL GCA MEETINGS

1. It is the responsibility of the Nominating Committee, in conjunction with the President and/or President-elect, to choose the delegates prior to the Zone and Annual Meetings.

2. For members selected by Garden Guild of Winnetka to attend GCA meetings, the club will pay the registration fee, which generally includes most of the meals, required workshops, and other activities. Garden Guild will also pay airfare, ground transportation, and any activities deemed to be essential by the President and the Treasurer.

3. When more than one member will be attending the same meeting, they are requested to share a room, the cost of which Garden Guild will reimburse. For those attendees who prefer not to share a room, the club will reimburse one half of their room cost. Additional personal expenses are not, however, reimbursable.

   If a member chooses any optional dinners, trips, tours, or workshops that are not covered by the registration fee, they are not reimbursable by Garden Guild. In some cases, non-reimbursable expenses may be deductible from member's federal income tax, so attendees may want to keep their receipts and records.

4. Attendees must save registration, airline, hotel, and ground transportation receipts and submit them with the proper forms (available from the club treasurer) in order to be reimbursed for these expenses. Printed copies of email receipts can be used.

5. Because Garden Guild of Winnetka is a nonprofit club with a limited budget for meetings and conferences, the club expects members to be as prudent as possible with expenses.

   Attendees should book airline tickets far in advance. An attendee should also try to coordinate her flight with other club members who are attending the meeting in order to share ground transportation costs.

6. If unforeseen circumstances require you to cancel your trip, you should notify the club president as soon as possible so that a replacement can be found. Garden Guild cannot be responsible for any charges or penalties that you might incur as the result of a cancellation. If you have been reimbursed by the club for your expense and do not attend, you are responsible to reimburse Garden Guild for any expense occurred on your behalf.

7. The Garden Club of America places great importance on these meetings; therefore, it expects anyone who is selected to attend them to be present at all the activities that are part of the schedule. In the case of Annual and Zone Meetings, this especially includes attending the Awards Dinner on the final evening.

HOSPITALITY CHAIR, HOME HOSTESS, LEAD HOSTESS, CO-HOSTESSES AND FLOWER ARRANGER RESPONSIBILITY

1. The home hostess at a monthly meeting shall be responsible for the china and beverages. She will have the table ready to receive flowers and refreshments.

2. The lead hostess shall be the first hostess listed in the directory for each meeting and will be designated with an asterisk (*). It is her responsibility to contact the home hostess at least two (2) weeks prior to the meeting to review the necessary details and then to contact the rest of her hostess committee to plan the event and divide the responsibilities. She should ask if chair rentals are required and make the arrangements; Garden Guild of Winnetka will cover basic chair rental, delivery and pick up costs. The lead hostess must also coordinate with the Program Committee about specific needs the speaker may have.

3. Should a hostess be unable to fulfill an assignment, she must find her own replacement and inform the lead hostess.
4. If a home hostess requests kitchen help for a coffee meeting, she shall assume the financial responsibility. At a luncheon meeting, kitchen help cost will be shared by the home hostess, lead hostess and the hostesses.

5. Hostesses shall provide all food and anything else requested by the home hostess. It is their duty to remain after the meeting and to clean up.

6. Flower arranger should coordinate her plans with the home hostess.

7. The lead hostess will talk with the program chair to determine the needs of the speaker.

MEMBERSHIP PROPOSAL

1. Each candidate must attend at least one Garden Guild meeting as a guest prior to her proposal for membership. If a member would like to bring a candidate for membership or a guest to a meeting, she must contact the President prior to the meeting. The Holiday Tea, Club Flower Show and Annual Meeting are open only to members, unless otherwise approved by the President.

2. By February 1, the proposer must submit the name of her candidate to the Membership Committee.

3. Membership Committee meets between February 1 and March 1 to review membership proposal(s) applications prior to the Membership Chair and President's meetings with the candidate(s) and their proposer(s).

4. By March 1, proposer must submit two (2) letters of endorsement and the completed application.

5. By March 15, proposer(s) and candidate(s) must meet with Membership Chair and President. The Membership Committee meets again to compose the slate for the Board's approval at the April Board meeting.

6. Approved slate is presented at the April general meeting and a letter will be sent to all members informing them of the proposed slate. If three (3) or more members question the qualifications of a candidate within fourteen (14) days of being notified, the proposal for that candidate is withdrawn.

7. If approved, the Membership Chair shall write a letter inviting the candidate(s) to Provisional membership by May 15.

8. Provisional member(s) shall be invited and introduced at the annual meeting.

9. The Vice President shall begin the provisional training in September.

10. Upon completion of the provisional program, Provisional member(s) will be recommended to the Membership Committee for election to Active membership at the Garden Guild Annual Meeting.

MEMBERSHIP STATUS

Requests for change in membership status must be submitted in writing to Membership Chair by December 1.

MEMORIALS

1. In the event of a member's death, $100 will be sent in her memory to the Garden Club of America's Scholarship Fund. This shall also apply to all long-standing former members who have resigned their memberships due to advancing age.

2. In the event of the death of a member's spouse or child, $50 will be sent to the GCA General Scholarship Fund.

3. In the event of a member's illness, other members are encouraged to respond privately.

POSITIONS ON PUBLIC ISSUES

When the Executive Board chooses to take a public position on a particular civic or conservation issue, the President shall call a special open meeting of the club to create a position paper. This position paper shall be presented to the Board for approval. If approved, it shall be voted on by the general membership. The club shall adopt the position if it is approved by a majority of the members via a paper ballot vote.

No member may speak on behalf of Garden Guild without the consent of the Board. Remarks presented by a member speaking on behalf of Garden Guild, typically by the President or her appointee, are limited to the points outlined by the ratified position paper.

COMMUNITY FUNDS MISSION STATEMENT

Garden Guild of Winnetka holds periodic fundraising events with the goal of distributing profits to projects that benefit the community. The following criteria should be applied when considering funding proposals:

1. The purpose of project proposals should be compatible with the mission of Garden Guild of Winnetka.

2. Garden Guild of Winnetka should have a working knowledge of the recipient organization (e.g., a Garden Guild member is on the Board; Garden Guild receives a newsletter and/or reports.

3. The projects presented must be viable, complete with specific plans and documentation.

4. Projects presented need to demonstrate their educational value, ongoing viability, environmental impact and community enhancement.

5. Garden Guild of Winnetka should receive appropriate acknowledgement, recognition and/or publicity from recipient organizations.

6. Grants are often given on a one-time basis. Garden Guild distributes grants for specific projects, not for ongoing budget items such as maintenance.

7. Proposals must be submitted in writing to the Philanthropy Chair no later than January 15 to be considered for the current fiscal year, ending June 30. However, proposals outside this timeline may be considered, if warranted due to timing considerations.

8. Proposals must be sponsored, in writing, by a Garden Guild member. The sponsoring member must cite her, or Garden Guild's, association with the organization and the reason she supports the funding. The actual request for funding must come from the organization, on its letterhead.

9. Proposals will be presented to and voted on by the Philanthropy Committee and, if approved, presented to the Board for approval followed by a vote of the full Garden Guild membership.

ONLINE RESOURCES AND ACCESS

Garden Guild of Winnetka

You can access the 2026-2027 Garden Guild of Winnetka Yearbook by logging on to our website and accessing the Members' Only area:

www.gardenguild.org

Member Password: Shovel

Download the **DirectorySpot** app to your mobile device for access to our complete membership directory. Access the directory online via www.directoryspot.net. First-time users should go to directoryspot.net and click on "Login" in the upper right-hand corner. Enter your email address as your Username (please use the same email you use for GGW communications), then click on "Reset Password." An email will be sent to you with a link to set your password.

The Garden Club of America

For more information on The Garden Club of America, please visit:

www.gcamerica.org

Login: Your email address

Password: Create your own

If you are a first-time user or have questions about these websites, please contact Kate Van Vlack for assistance.

2026 - 2027